ORDERING

TELEPHONE OR FAX:

Phone: 1-800-972-2225
In NJ Phone: 1-732-381-8020
24 Hr. Fax: 1-732-381-1006
1-732-381-1572
Web Site: www.elexp.com
Email: electron@elexp.com

MAIL:

ELECTRONIX EXPRESS
900 Hart Street
Rahway, New Jersey 07065

Confirming Purchase Orders must be marked "Confirmation – Do Not Duplicate" or restocking charge will apply.

PAYMENT:

MasterCard, VISA, American Express, Company Check COD upon credit approval, or prepaid by Money Order. Open account available for qualified institutions and companies. US funds only.

INTERNATIONAL ORDERS:

Overseas orders may be prepaid with international bank check or money order payable through U.S. bank in U.S. funds, or bank funds transfer (TT). ELECTRONIX EXPRESS reserves the right to request pre-payment by above options only.

MINIMUM ORDER:

$20 minimum *(International Orders: $100 minimum)* for merchandise, shipping extra.

PRICES/QUANTITIES:

Prices subject to change without notice. Quantities may be limited. We are not responsible for typographical errors.

DELIVERY:

Orders are shipped FOB origin. Normal method via United Parcel Service (UPS) ground or FedEx ground for lower 48 states. UPS and FedEx requires street addresses. Specify instructions for international orders. Hawaii and Alaska via UPS blue. For UPS next day, 2nd day or 3rd day, specify in space provided.

SHIPPING CHARGES:

OPEN ORDERS - UPS chart plus handling and insurance charges will be billed at cost.
PREPAID ORDERS - Shipping charges for UPS ground – minimum $6 or 5% of the order, whichever is greater.
INTERNATIONAL ORDERS - Please contact us for charges.
ALL ORDERS - Additional charges for UPS Next Day, 2 Day and 3 Day.

BACK ORDERS:

We stock most items listed in this catalog. Any item not available for immediate shipment will be back ordered. Please advise us if you do not wish to accept or pay for a partial shipment.

CLAIMS AND RETURNS:

A) No returns without a valid return authorization number (RMA NUMBER) issued by ELECTRONIX EXPRESS.
B) No collect or COD returns.
C) All returns must be made within 30 days of the invoice date.
D) All returns must be in the original packaging and in resalable condition.
E) Items returned subject to a 20% restocking charge.
F) "Special Ordered Items" and custom packages are non-returnable.
G) Defective merchandise must be returned within 90 days of receipt and accompanied with a copy of the invoice. This warranty does not apply to items which have been subjected to misuse, abuse, neglect, accident or modification or which have been soldered or altered during assembly. In no event shall our liability exceed the buyer's purchase price.
H) No refunds on shipping charges on returns.

SALES TAX:

Please be advised that we collect and remit sales taxes only to the state of New Jersey. If your purchases are subject to sales tax in another state, it is your responsibility to remit the proper tax to that state.

MAIL/FAX FRIENDLY ORDER FORM

PLEASE MAKE A COPY OF THIS ORDER FORM. USE COPY TO PLACE YOUR ORDER. SAVE THE ORIGINAL FORM FOR FUTURE USE

BILL TO/SHIP TO: (if same location)

Customer Number (If Known)
Name
Department
Company/School
Address
City/State/Zip **Country**
Phone Number

SHIP TO:

Name
Department
Company/School
Address
City/State/Zip **Country**
Phone Number
FAX Number

METHOD OF PAYMENT

PURCHASE ORDER NO. _____ (Net 30)

SHIP VIA _____

❑ Visa ❑ Mastercard ❑ American Express ❑ C.O.D. – Company Check Upon Credit Approval ❑ Money Order ❑ Certified Check

SORRY — WE CANNOT ACCEPT PERSONAL CHECKS

CREDIT CARD NO. _____ **EXP. DATE** _____

NAME ON CARD _____ **SIGNATURE** _____

QTY.	PART NO.	DESCRIPTION OF ITEM	COST EA.	EXT. PRICE

MINIMUM ORDER — $20.00
SHIPPING EXTRA

Thank You For Your Order We Appreciate Your Business

Sub Total	
7% NJ Sales Tax (NJ Residents Only)	
Shipping	
TOTAL OF ORDER	

FOR COMPANY USE ONLY

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